



Useful Wedding Information – Kia Oval

Wedding Ceremonies

If you will be holding your ceremony at Kia Oval, you will need to contact Lambeth Council Registrars directly to organise your registrar for the day. Telephone number 020 7926 9420. Charges are from £250.00 upwards (Monday to Friday) and £350.00 for Weekends and Bank Holidays. Kia Oval is licensed for up to 400 people maximum for Civil Ceremonies. Our licensed rooms are, The Long Room (max 120) , The India Room (max 170) , The Ashes Suite (max 440) and Double Executive Box 52/53 (max 46)

Table Décor & Place Settings

We recommend that you bring your own place settings and table cards adding a personal touch. We have limited printing facilities here so if you would like us to provide this please let us know as soon as possible – this may be subject to an additional charge. We will provide an A2 sized Easel for your table plan to be displayed outside the wedding breakfast room. We can also provide the card holders for the table names of any size. No candles with naked flames are permitted at Kia Oval. However we do have details on some good electric candle providers as an alternative.

Confetti

Unfortunately confetti and loose petals are not permitted to be thrown inside the venue. If you wish to do this confetti can be thrown outside the front of the building on the Public Street

Wedding Cake stand and knife

We do not have a wedding cake stand here, we recommend you bring your own or you cake supplier provides

Linen

The standard linen at The Kia Oval is black for tablecloths and napkins. Speak to your event organiser if you would like a different colour

Chair Covers

Please see our supplier list if you wish to arrange for chair covers

Dancefloor

There is a wooden dancefloor on site which can be provided at the charge of £750+vat extra. Alternatively this can be provided by an external supplier if you would like to source your own.

Parking & Transport

There is free private parking for up to 50 guests on site at the ground. Recommended to be booked in advance.

Unloading for suppliers

If you have any suppliers delivering such as a florist , DJ or band they can unload at the back of house area and service lift and security will direct them when they sign in.

Speeches

If you would like to use a PA system with microphone for the speeches this can be hired in at £132.00 + VAT. Please check first if your band or DJ may be bringing one that you can use.

Pitch Access:

Access to the pitch and pitch side is not permitted. Any violation of this is chargeable and your guests risk being removed from the premises.

Gate entry:

For events taking place on the OCS Side of the ground the entrance gate is the Alec Stewart Gate

For events taking place on the Pavilion side of the ground, the entrance gate is the Hobbs Gate.

Disabled Facilities

Kia Oval is DDA compliant and has both adapted toilets and lift access. Please notify us in advance of any wheelchair users so the operational team are aware for seating plan

Special Dietary requirements

Our Chef will be happy to cater for any guests with special dietary requirements. Please inform us at least 10 days prior to the wedding date.

Corkage

If you have chosen to go with a corkage options please see notes below:

- **When should corkage be delivered?**
The day before at the earliest as storage is limited.
- **When should the remaining corkage be collected?**
Corkage doesn't need to be taken at the end of the evening, and be left until the following day/ Monday (ideally between 9 and 12) if we are closed on the Sunday.

- **What if our corkage runs out?**
We will always have some back up Champagne and house wine should this be the case.
- **Is the white wine chilled on the table during dinner?**
We do not use ice coolers as standard. If these are requested, then these would need to be hired in at an additional cost. However please bear in mind that these can take a lot of room on the table. Our waiters will regularly top up guests glasses.

Opening Hours for suppliers

If you would like the house opened earlier then your contracted times there will be an additional charge

License and Closing times

Monday to Friday: The last drinks can be served at 11pm Music until 11.30pm (11.00pm on Sundays) and guests to depart at 11.45pm (vacate by 12pm) to close at midnight

Friday and Saturday. The last drinks can be served at midnight, Music until midnight (11.00pm on Sundays) and guests to depart to close at 12.30am

Sunday: The last drinks can be served at 10.30pm, Music until 10.30pm and guests to depart for close at 11pm

Smoking policy

The Kia Oval is a no smoking venue. There are designated areas outside the front of the entrances and these are shown with a green circle on the floor.

Announcing for dinner or speeches

We prefer that a member of the party does this, as it is much nicer coming from someone involved with the family. If there is no one happy to do this, we would recommend a toastmaster.

Roof Terrace

The roof terrace can be used until 6pm only (staff to vacate by 7pm). This is due to the local residents and our licensing agreement

Menu Tasting:

We offer a menu tasting for every wedding that comes to The Kia Oval. At this stage you can also try our wines. We will contact you to arrange this date a few months ahead of your wedding date

Taxi

Taxi's can be booked for your guests via reception